



## INVENTORY PULL REQUEST FORM

REQUESTOR'S NAME  
TODAY'S DATE  
COMPANY NAME  
COMPANY LOCATION  
REF# IF REQUIRED FOR BILLING


**\*\*\*\*Please complete a trade show shipment request form with complete shipping instructions\*\*\*\***

**ITEMS TO BE PULLED (PLEASE LIST QTY AND DETAILED DESCRIPTION):**

**TYPE OF BOOTH**

(TABLE TOP, 10 X 10, 10 X 20, ETC)

**ACCESSORIES**

LIGHTS  
BANNER STANDS  
GRAPHICS  
CHAIRS  
CARPET  
OTHER (LIST IN DETAIL)

**PROMO ITEMS**